

Board of Education

Attendance at National Conferences

Attendance at national conferences and national conventions and special activities/trips are subject to the following guidelines:

- A. The Board of Education after reviewing the recommendations of the Finance Committee shall annually establish a budget for national conferences and related expenses. This budgeted line item may vary from year to year subject to the financial condition of the District. In some cases, travel may not be allowed for Board or administration in given fiscal years.
- B. Board members shall be entitled to attend a national convention or trip every other year subject to the following:

Four Board members shall be eligible to attend in even numbered calendar years. Three Board members shall be able to attend in odd calendar years. Board members may exchange eligibility to attend conferences with each other however, no Board member may attend more than one national convention every two years. Board members may not substitute for each other.

If no money is available during a fiscal year, Board members eligibility shall be extended one year and the normal pattern of conference eligibility shall prevail in the next fiscal year when funds are available and budgeted for this purpose.

- C. A request to attend a conference or trip shall be brought to the attention of the entire Board at a regular Board meeting and approved by the Board if deemed appropriate. The Administration shall provide all Board members with a copy of the conference program so that they can ask the Board member(s) requesting to attend certain sessions which might be of interest to the Board.

ADOPTED: April 13, 2009