

## **General Personnel**

### **Teachers Attendance at Professional Organizations and Conventions**

Teachers who wish to attend conventions of professional organizations shall apply for permission to do so on the prescribed form. The Superintendent has the authority to grant or deny such requests.

The Board of Education will determine the amount of reimbursement for convention expenses, i.e., registration fees, meals, lodging and travel. A substitute teacher will be provided for up to five (5) days for a teacher who has been given permission to attend a convention.

Teachers will be granted permission to attend a professional convention on the basis of the following:

1. Benefits to the District and the teachers.
2. Length of service in the District.
3. Attendance at other conventions.
4. Amount of funds available for attendance of conventions.

ADOPTED: April 13, 2009